

Employment Application



Please complete all sections of this application clearly and legibly. For questions that do not apply, enter N/A. Falsification or misrepresentation will result in the rejection of this application.

Name of Applicant: _____
(First) (Middle) (Last)

Today's Date: ____ / ____ / ____

Gender: F M

Home Address: _____
(Street) (City) (State) (Zip)

Cell Phone: _____ Home phone: _____

Email: _____

Availability

Position you are applying for: _____

Please check your preference: Part time Full Time Summer Only

Expected rate of pay: _____

When are you able to begin work? _____

Hours of availability:

	Monday	Tuesday	Wednesday	Thursday	Friday
From					
To					

Do you have reliable transportation? YES NO _____

How did you hear about us? _____

To work for an Arkansas licensed childcare facility, you must meet the following requirements:

1. Must be at least 18 years of age.
2. Must pass a state and/or national criminal background checks.

Education

Highest level of education completed: _____ (Please circle one)

High school: 9th 10th 11th 12th **College:** Fresh. Soph. Jr. Sr. Grad.

	Name & Location	Did you graduate?	Major courses or degree earned
High School		Y / N	
College		Y / N	
Graduate School		Y / N	
Tech/Business School		Y / N	
Other		Y / N	

Please list any special qualifications, skills, licenses, etc. (ex: CPR/First Aid, babysitting, parenting, teaching VBS): _____

Have you ever received any of the following certifications? *(Please check any that apply)*

- CCOT
 Pre-K Standards
 Pre-K ELLA
 Pre-K SEL
 Pre-K Math & Science
 I/T Standards
 CDA: year _____ Specialization: _____

Child Care Experience

Please rank 1st, 2nd, 3rd, 4th in order of your preference to work with:

___ Infants (0–18 mos) ___ Toddlers (18 mos–2 yrs) ___ Preschool (3–5 yrs) ___ School Age (6–12 yrs)

Please list the total number of months and/or years of experience you have working with:

Infants (0 – 18 mos) _____ yrs _____ mos None
Toddlers (18 mos – 2 yrs) _____ yrs _____ mos None
Preschool (3 – 5 yrs) _____ yrs _____ mos None
School Age (6 – 12 yrs) _____ yrs _____ mos None

Personal References

Please list 3 personal references. (*Do not include previous employers or relatives.*)

Name	Relationship	Phone Number	Number of years known

Work Experience

Please list all employers for the last 6 years in chronological order beginning with your most recent employer. Attach a separate sheet of paper if needed.

Employer's Name: _____ Your Job Title: _____

Immediate Supervisor's Name & Title: _____

Phone: _____ Address: _____

(Street)

(City)

(State) (Zip)

Dates employed (month/year): From ___ / ___ To ___ / ___

Please check one:

May we contact this employer? Yes No

Full Time

Final Rate of Pay: \$ _____ per _____

Part Time

Duties performed: _____

Seasonal

Reason for Leaving: _____

Employer's Name: _____ Your Job Title: _____

Immediate Supervisor's Name & Title: _____

Phone: _____ Address: _____

(Street)

(City)

(State) (Zip)

Dates employed (month/year): From ___ / ___ To ___ / ___

Please check one:

May we contact this employer? Yes No

Full Time

Final Rate of Pay: \$ _____ per _____

Part Time

Duties performed: _____

Seasonal

Reason for Leaving: _____

Employer's Name: _____ Your Job Title: _____

Immediate Supervisor's Name & Title: _____

Phone: _____ Address: _____

(Street)

(City)

(State) (Zip)

Dates employed (month/year): From ___ / ___ To ___ / ___

Please check one:

May we contact this employer? Yes No

Full Time

Final Rate of Pay: \$ _____ per _____

Part Time

Duties performed: _____

Seasonal

Reason for Leaving: _____

Please explain any gaps in your employment for more than 3 months: _____

Have you ever been employed by Kiddie Campus prior to this application?

Yes No If yes, list dates: _____

Other Information

Have you ever been convicted of a misdemeanor or felony? Yes No

If yes, please explain: _____

YES NO Are you either a U.S. citizen or an immigrant who has the legal right to work in this country?

YES NO I understand that, if employed, I am a mandated reporter of child abuse/neglect.

Please describe the importance of teamwork: _____

Please describe your philosophy of discipline: _____

Please describe the caregiver/parent relationship: _____

Please describe why you want to work for Kiddie Campus: _____

Please describe what you feel best qualifies you for this job: _____

If hired, please list your future career goals while employed by Kiddie Campus: _____

Kiddie Campus is an Equal Opportunity Employer. We do not discriminate against employees or applicants based on race, color, religion, age, sex, national origin, or disabilities.

I certify that the information that I have provided above is true and correct to the best of my knowledge. I understand that any false or misleading information or consequential omission(s) may cause rejection of my application or immediate termination of my employment. I authorize Kiddie Campus to investigate the above information regarding past employment and activities. I also understand that Kiddie Campus has the right to terminate my employment at any time with or without prior notification. I further understand that the completion of this employment application in no way guarantees me a position of employment at Kiddie Campus.

Signature of Applicant: _____ Date ___/___/___